

REPUBLIQUE DU CAMEROUN  
Paix-Travail-Patrie

MINISTERE DE LA DÉCENTRALISATION  
ET DU DEVELOPPEMENT LOCAL

DELEGATION REGIONALE DU NORD OUEST

DEPARTEMENT DE NGOKETUNJIA

ARRONDISSEMENT DE BABESSI

COMMUNE DE BABESSI

SECRETARIAT GENERALE



REPUBLIC OF CAMEROON  
Peace-Work- Fatherland

MINISTRY OF DECENTRALISATION  
AND LOCAL DEVELOPMENT

NORTH WEST REGIONAL DELEGATION

NGOKETUNJIA DIVISION

BABESSI SUB- DIVISION

BABESSI COUNCIL

GENERAL SECRETARIAT

# BABESSI COUNCIL INTERNAL TENDERS' BOARD

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## OPEN NATIONAL INVITATION TO TENDER

N° 03/ONIT/MINDDEVEL/BC/BCITB/PIB/ 2025 OF 14/01/ 2025 FOR  
THE OPENINIG OF ROAD FROM KINGANG TO MUFOUR IN BABA 1 IN  
BABESSI MUNICIPALITY, NGOKETUNJIA DIVISION IN NORTH WEST  
REGION.

PROJECT OWNER: THE MAYOR - BABESSI COUNCIL

FINANCING : MINADER PUBLIC INVESTMENT BUDGET OF 2025

IMPUTATION :

RECORD N° :

BUDGET HEAD:

FINANCIAL YEAR 2025

**Document No. 1**  
**Tender Notice**



Works which form the subject of this invitation to tender shall be financed by the 2025 Public Investment Budget of the MINADER .

#### **8. Bid bond**

Each bidder must include in his administrative documents, a bid bond issued by a first-rate banking establishment approved by the Ministry in charge of finance and whose list is found in document No. 12 of the Tender File, of an amount of **four hundred sixty thousand (460,000) Francs CFA**, valid for thirty (30) days beyond the date of validity of bids. As per article 90 (9) of the Public contract Code (Decree No. 2018/366 OF 20 June 2018), certified cheques or bank cheques are acceptable in the place of bid bond.

#### **9. Consultation of Tender File:**

The file may be consulted during working hours at the technical service of Babessi Council. Telephone N° **670 76 34 71** as soon as this notice is published.

#### **10. Acquisition of tender file:**

The file may be obtained from the Award service of the BABESSI Council, Telephone N° **670 76 34 71** as soon as this notice is published against payment of a non-refundable sum of **Forty thousand (40,000) F CFA**, payable at the BABESSI Council Municipal Treasury, representing the cost of purchasing the tender file.

#### **11. Submission of bids:**

Each offer drafted in English or French in 07 (seven) copies including 01 (one) original and 06 (six) copies should reach the Babessi Council premises not later than **19/02/ 2025 at 10.00 AM** local time and should carry the inscription:

#### **OPEN NATIONAL INVITATION TO TENDER**

**N° 03/ONIT/ MINDDEVEL /BC/BCITB/PIB/ 2025 OF 14/01/ 2025**

**FOR THE OPENING OF ROAD FROM KINGANG TO MUFOUR IN BABA 1 IN BABESSI MUNICIPALITY, NGOKETUNJIA DIVISION IN NORTH WEST REGION.**

**"TO BE OPENED ONLY DURING THE BID-OPENING SESSION"**

#### **12. Admissibility of bids**

Under penalty of being rejected, only originals or true copies certified by the issuing service or administrative authorities (Senior Divisional Officer, Divisional Officers) must imperatively be produced in accordance with the Special Regulations of the invitation to tender.

They must obligatorily be **not older than three (3) months** preceding the date of launching of the tenders or may be established after the signature of the tender notice

**Any bid not in compliance with the prescriptions of the Tender File shall be declared inadmissible. This refers especially to the absence of a bid bond issued by a first-rate bank approved by the Minister in charge of Finance.**

#### **13. Opening of bids:**

The bids shall be opened in a single phase. The opening of the administrative documents, the Technical and Financial offers will take place on the **19/02/2025 at 11 AM** local time, at the Conference hall of Babessi Council by the Babessi Council Internal Tenders' Board. Only bidders may attend or be represented by duly mandated persons of their choice.

#### **14. Evaluation criteria**

The bids shall be evaluated according to the main criteria as follows:

##### **A. Eliminatory criteria**

1. Absence or insufficient bid bond (outright elimination);
2. Absence or non-conformity of a document in the administrative file
3. False declaration or falsified documents;
4. Incomplete financial file;
5. Omission of a unit price in the financial bid;





# AVIS D'APPEL D'OFFRES

## AVIS D'APPEL D'OFFRES NATIONAL OUVERT

**N° 03/AONO/MINDDEVEL/BC/BCITB/BIP/ 2025 DU 14/ 01 / 2025 POUR LES TRAVAUX D'OUVERTURE DE LA ROUTE KINGANG – MUFOUR DANS BABA 1 DANS LA COMMUNE DE BABESSI, DEPARTEMENT DE NGOKETUNJIA, REGION DU NORD OUEST**

### 1. Objet de l'Appel d'Offres

Dans le cadre de l'exercice budgétaire 2025, le Maire de la Commune de Babessi, Autorité Contractante lance, un Appel d'Offres National Ouvert pour les travaux d'ouverture de la route Kingang – Mufour dans Baba 1 dans la Commune de Babessi, Departement de Ngoketunjia, Region du Nord-Ouest.

### 2. Consistance des travaux

Les travaux comprennent notamment :

Le Débroussaillage

Abattage des arbres

Le déblai ordinaire en dépôt

La mise en forme de la plateforme y compris les fossés et exutoires ;

Buses en béton Ø 800 ;

Puisards en maçonnerie pour buse Ø 800 ;

Tête de buse Ø 800 en maçonnerie de moellons ;

Etc.

### 3. Délais d'exécution

Le délai maximum prévu le Maître d'Ouvrage Délégué pour la réalisation des travaux objet du présent appel d'offres est de **trois (03) mois**.

### 4. Allotissement

Les travaux sont en **un** lot unique.

### 5. Coût prévisionnel

Le coût prévisionnel des travaux à l'issue des études préalables est de **vingt-trois million (23,000,000) francs CFA**.

### 6. Participation et origine

La participation à cette consultation est ouverte aux entreprises de droit camerounais.

### 7. Financement

Les travaux objet du présent appel d'offres sont financés par le Budget d'Investissement Publics du Cameroun de l'exercice 2025.

### 8. Cautionnement provisoire

Chaque soumissionnaire doit joindre à ses pièces administratives, une caution de soumission établie par une banque de premier ordre ou une compagnie d'assurance agréée par le Ministère chargé des finances et dont la liste figure dans la Pièce 13 du DAO, d'un montant de **quatre cent soixante mille (460,000) FCFA** et valable pendant trente(30) jours au-delà de la date originale de validité des offres.

### 9. Consultation du Dossier d'Appel d'Offres



Les critères relatifs à la qualification des candidats porteront à titre indicatif sur:

- 11- Présentation générale de l'offre ;
- 12- Capacité financière ;
- 13- Références de l'entreprise dans les réalisations similaires ;
- 14- Qualité du personnel ;
- 15- Organisation technique des travaux ;
- 16- Moyens logistiques ;
- 17- Cahier des Clauses Techniques Particulières paraphé à chaque page et signe au dernier page avec la mention : Lu et approuvé;
- 18- Cahier des Clauses Administratives Particulières complété et paraphé à chaque page et signe au dernier page avec la mention : Lu et approuvé

Les critères essentiels sont soumis à des minima dont le détail est donné dans le Règlement Particulier de l'Appel d'Offres (RPAO).

#### **15. Attribution**

Cette évaluation se fera de manière purement positive (oui) ou négative (non) avec un minimum acceptable d'au moins 75% de l'ensemble des critères essentiels pris en compte.

Le marché sera attribué au soumissionnaire qui aura proposé l'offre la moins disant, conforme pour l'essentiel aux prescriptions du Dossier d'Appel d'Offres, ayant satisfait à **100%** des critères éliminatoires et au moins 75% des critères essentiels.

#### **16. Durée de validité des offres**

Les soumissionnaires restent engagés par leurs offres pendant 90 jours à partir de la date limite fixée pour la remise des offres.

#### **17. Renseignements complémentaires**

Les renseignements complémentaires d'ordre technique peuvent être obtenus auprès de Mairie de BABESSI, Service de Passation, **Tel: 670 76 34 71;**

Fait à BABESSI, le .....

Le Maire de BABESSI,

Copie :

- ARMP;
- MINMAP
- Présidents CPM;
- Affichage.



*Metch Mbah Joachim*  
AGRICULTURAL ENGINEER

## TABLE OF CONTENTS

<b>A. General</b>	
Article 1: Scope of the tender.....	
Article 2: Financing.....	
Article 3: Fraud and corruption.....	
Article 4: Candidates admitted to compete.....	
Article 5: Building materials, materials, supplies, equipment and authorised services.....	
Article 6: Qualification of the bidder.....	
Article 7: Visit of site of works.....	
<b>B. Tender File</b> .....	
Article 8: Content of Tender File.....	
Article 9: Clarifications on Tender File and complaints .....	
Article 10: Modification of the Tender File.....	
<b>C. Preparation of Bids</b>	
Article 11: Tender fees.....	
Article 12: Language of bid.....	
Article 13: Constituent documents of the bid.....	
Article 14: Amount of bid.....	
Article 15: Currency of bid and payment.....	
Article 16: Validity of bids.....	
Article 17: Bid bond.....	
Article 18: Varying proposals by bidders.....	
Article 19: Preparatory meeting to the establishment of bids.....	
Article 20: Form and signature of bids.....	
<b>D. Submission of bids</b> .....	
Article 21: Sealing and marking of bids.....	
Article 22: Date and time-limit for submission of bids.....	
Article 23: Out of time-limit bids.....	
Article 24: Modification, substitution and withdrawal of bids.....	
<b>E. Opening and evaluation of bids</b> .....	
Article 25: Opening of bids.....	
Article 26: Confidential nature of the procedure.....	
Article 27: Clarifications on the bid and contact with Contracting Authority.....	
Article 28: Determination of their compliance.....	
Article 29: Qualification of the bidder.....	
Article 30: Correction of errors.....	
Article 31: Conversion into a single currency.....	
Article 32: Evaluation of financial bids.....	
Article 33: National preference.....	
<b>F. Award of the contract</b> .....	
Article 34: Award.....	
Article 35: Right of the Contracting Authority to declare an invitation to tender unsuccessful or to cancel a procedure.....	
Article 36: Notification of the award of the contract.....	
Article 37: Signature of the contract.....	
Article 38: Final bond.....	



(c) The bidder must not have been excluded from bidding for public contracts.

(d) A Cameroonian public enterprise may participate in the consultation if it can demonstrate that it is

i) Legally and financially autonomous,

ii) Managed according to commercial laws and

iii) Not under the direct supervisory authority of the Contracting Authority or Project Owner.

#### **Article 5: Building materials, materials, supplies, equipment and authorised services**

**5.1** Building materials, the contractor's materials, supplies, equipment and services forming the subject of this contract must originate from countries meeting the criteria of origin defined in the Special Regulations of the invitation to tender and all expenditure done within the context of the contract shall be limited to the said building materials, materials, supplies, equipment and services.

**5.2** Within the meaning of this 5.1 above, the term "originate" shall designate the place where the goods are extracted, cultivated, produced, manufactured and from where the services originate.

#### **Article 6: Qualification of bidder**

**6.1** As an integral part of their bid, bidders must:

(a) Submit a power of attorney making the signatory of the bid bound by the bid; and

(b) Provide all information (complete or update information included in their request for pre-qualification which may have changed in the case where the candidates took part in pre-qualification) requested of bidders in the Special Regulations of the invitation to tender, in order to establish their qualification to execute the contract.

Where necessary, bidders should provide information relating to the following points:

i) The production of certified balance sheets and recent turnovers;

ii) Access to a line of credit or availability of other financial resources;

iii) Pending litigations;

iv) Availability of indispensable equipment.

**6.2** Bids presented by two or more associated undertakings (joint-contracting) must satisfy the following conditions:

(a) The bid must include all the information listed in article 6(1) above. The Special Regulations must indicate the information to be furnished by the group and that to be furnished by each member of the group;

(b) The bid and the contract must be signed in a way that is binding on all members of the group;

(c) The nature of the group (joint or several) must be specified in the Special Regulations and justified with the production of a joint venture agreement in due form;

(d) The member of the group designated as the representative will represent all the undertakings vis à vis the Project Owner and Contracting Authority with regard to the execution of the Contract;

(e) In case of joint co-contracting, the co-contractors shall share the sums which are paid by the Project Owner into a single account. On the other hand, each undertaking is paid into its own account by the Project Owner where it is joint co-contracting.

**6.3** Bidders must equally present sufficiently detailed proposals to demonstrate that they comply with the technical specifications and execution time-limits set in the Special Regulations of the invitation to tender.

**6.4** Bidders requesting to benefit from the margin of preference must furnish all the necessary information to prove that they satisfy the eligibility criteria set in article 33 of the General Regulations of the invitation to tender.

#### **Article 7: Visit of works site**

**7.1** The bidder is advised to visit and inspect the site and its environs and obtain by himself and under his own responsibility, all the information which may be necessary for the preparation of the bid and the execution of the works. The related cost of the visit of the site shall be borne by the bidder.

**7.2** The Project Owner shall authorise the bidder and his employees or agents to enter the premises and the land for the said visit but only on the express condition that the bidder, his employees and agents free the Project Owner, his employees and agents of any responsibility that may ensue and indemnify them if



- 9.4 The Contracting Authority has five (5) days to react. A copy of the reaction shall be forwarded to MINMAP and the body in charge of the regulation of Public Contracts.

#### **Article 10: Amendment of the Tender File**

- 10.1 The Contracting Authority may at any moment, prior to the deadline for the submission of bids and for any reason, be it at his initiative or in reply to a request for clarification formulated by a bidder, amend the Tender File by publishing an addendum.
- 10.2 Any published addendum shall be an integral part of the Tender File, in accordance with article 8.1 of the General Regulations of the invitation to tender and must be communicated in writing or made known by a traceable means to all bidders who bought the Tender File.
- 10.3 In order to give bidders sufficient time to take account of the addendum in the preparation of their bids, the Contracting Authority may postpone as is necessary, the deadline for the submission of bids, in accordance with provisions of article 22 of the General Regulations of the invitation to tender.

#### **C. Preparation of bids**

##### **Article 11: Tender Costs**

The candidate shall bear the costs related to the preparation and presentation of his bid and the Contracting Authority and the Project Owner shall in no case be responsible for these costs nor pay for them whatever the evolution or outcome of the invitation to tender procedure.

##### **Article 12: Language of Bid**

The bid as well as any correspondence and any document exchanged between the bidder and the Contracting Authority shall be written in English or French. Complementary documents and the forms provided by the bidder may be written in another language on condition that a precise translation into either English or French of the passages concerning the bid is included; in which case for reasons of interpretation, the translation shall be considered to be authentic.

##### **Article 13: Constituent Documents of the Bid**

- 13.1 The bid presented by the bidder shall include the documents detailed in the Special Regulations of the invitation to tender, duly filled and put together in three volumes:

a. ***Volume 1: Administrative file***

It includes:

- i) All documents attesting that the bidder:
  - has subscribed to all declarations provided for by the laws and regulations in force;
  - paid all taxes, duties, contributions, fees or deductions of whatever nature;
  - is not winding up or bankrupt;
  - is not the subject of an exclusion order or forfeiture provided for by the law in force;
- ii) The bid bond established in accordance with the provisions of article 17 of the General Regulations of the invitation to tender;
- iii) The written confirmation empowering the signatory of the bid to commit the bidder, in accordance with the provisions of article 6(1) of the General Regulations of invitation to tender.

b. ***Volume 2: Technical bid***

***b.1 Information on qualifications***

The Special Regulations list the documents to be furnished by bidders to justify the qualification criteria mentioned in article 6(1) of the Special Regulations of the invitation to tender.

***b.2 Methodology***

The Special Conditions of the invitation to tender specifies the constituent elements of the technical bid of the bidders especially: a methodological statement on an analysis of the works and specifying the organisation and programme which the bidder intends to put in place or use to execute the works (installations, schedule, Quality Assurance Plan (QAP), sub-contracting, attestation of visit of the site, where necessary, etc.).

***b.3 Proof of Acceptance of Conditions of the Contract***

The bidder shall submit duly initialled copies of the administrative and technical documents relating to the contract, namely:

- 1. The Special Administrative Conditions (SAC);



The bidder shall draw the unit prices of the price schedule and the prices of the bill of quantities and estimates in the following manner:

- (a) The prices of inputs necessary for the works which the bidder intends to procure in the Contracting Authority's country shall be in currency of the Contracting Authority's country specified in the Special Regulations and called "national currency";
- (a) The prices of inputs necessary for works which bidder intends to procure out of the Contracting Authority's country shall be in the currency of the country of origin of the bidder or of the currency of an eligible member country widely used in international trade.

**15.4** The Contracting Authority may request the bidders to explain the needs in national and foreign currencies and to justify that the amounts included in the unit and total prices and indicated in annex to the bids are reasonable; to this end, a detailed statement of their needs in foreign currencies shall be furnished by the bidder.

**15.5** During the execution of the works, most of the foreign currency to be paid as part of contract may be revised by mutual agreement between the Contracting Authority and the entrepreneur in a way as take account of any modification in the foreign currency needs within the context of the contract.

#### **Article 16: Validity of bids**

**16.1** Bids must remain valid during the period stated in the Special Regulations from the date of submission of the bids fixed by the Contracting Authority, in application of article 22 of the Special Regulations. A bid valid for a shorter period shall be rejected by the Contracting Authority as not being in compliance.

**16.2** Under exceptional circumstances, the Contracting Authority may seek the approval of bidders to extend the validity time-limit. The request and the responses that will be given shall be in writing (or by fax). The validity of the bid bond provided for in article 17 of the General Regulations shall equally be extended for a corresponding duration. A bidder may refuse to extend the validity of his bid without losing his bid bond. A bidder who consents to an extension shall not be asked to modify his bid nor shall he be authorised to do so.

**16.3** Where the contract does not include a price revision clause and that the period of validity of bids is extended by more than sixty (60) days, the amounts payable to the bidder retained shall be updated by application of the related formula featuring in the request for extension that the Contracting Authority addressed to bidders.

The updating period shall run from the date of overrun of sixty (60) days to the date of notification of the contract or the Administrative Order for start of execution of works by the retained bidder, as specified in the Special Administrative Conditions. The effect of updating shall not be taken into account for purposes of evaluation of bids.

#### **Article 17: Bid bond**

**17.1** In application of article 13 of the General Regulations, the bidder shall furnish a bid bond of the amount specified in the Special Regulations and which bid bond shall be a full part of his bid.

**17.2** The bid bond must conform to the model presented in the Tender File; other models may be authorised subject to the prior approval of the Contracting Authority. The bid bond will remain valid for thirty (30) days beyond the original date set for the validity of bids or any other validity time-limit requested by the Contracting Authority and accepted by the bidder, in accordance with the provisions of article 16 (2) of the General Regulations.

**17.3** Any bid without an acceptable bid bond shall be rejected by the Tenders Board as not in conformity. The bid bond of associated enterprises must be established in the name of the group submitting the bid and mention each member of the associated grouping.

**17.4** The bid bonds of bidders who are not retained shall be returned within fifteen (15) days after publication of the award result.

**17.5** The bid bond of the successful bidder shall be released as soon as the latter would have signed the contract and furnished the required final bond.

**17.6** The bid bond may be seized:



## **D. SUBMISSION OF BIDS**

### **Article 21: Sealing and marking of bids**

- 21.1** The bidder shall seal the original and each copy of the bid in separate envelopes (internal envelopes) by marking on these envelopes **"ORIGINAL"** and **"COPY"**, as the case may be. The envelopes shall then be placed in another envelope which will equally be sealed but which will not give any indication regarding the identity of the bidder.
- 21.2** The external and internal envelopes:
- Should be addressed to the Contracting Authority at the address indicated in the Special Regulations;
  - Should bear the name and identification number of the project as indicated in the Special Regulations and bear the inscription **"TO BE OPENED ONLY DURING THE BID-OPENING SESSION"** as specified in the Special Regulations.
- 21.3** The internal envelopes should equally carry the name and address of the bidder in a way as to enable the Contracting Authority return the sealed bid if it is late in accordance with article 23 and 24 of the General Regulations.
- 21.4** If the external envelope is not sealed and marked as indicated in paragraphs 21(1) and 21(2) above, the Contracting Authority shall not be responsible if the bid is misplaced or opened prematurely.

### **Article 22: Date and time-limit for submission of bids**

- 22.1.** The bids must be received by the Contracting Authority at the address specified in article 21(2) of the Special Regulations not later than the date and time stated in the Special Regulations.
- 22.2.** The Contracting Authority may, at his discretion, postpone the deadline set for the submission of the bids by publishing an addendum in accordance with the provisions of article 10 of the General Regulations. In this case, all the rights and obligations of the Contracting Authority and bidders previously governed by the initial date will henceforth be governed by the new date.

### **Article 23: Late Bids**

Any bid received by the Contracting Authority beyond the deadline for the submission of bids in accordance with article 22 of the General Regulations shall be declared late and consequently rejected.

### **Article 24: Modification, substitution and withdrawal of bids**

- 24.1.** A bidder may modify or withdraw his bid after submitting it, on condition that the written notification of the modification or withdrawal is received by the Contracting Authority prior to the end of the time-limit prescribed for the submission of the bids. The said notification must be signed by an authorised representative in application of article 20(2) of the General Regulations. The modification or the corresponding replacement bid must be attached to the written notification. As the case may be, the envelopes must bear the inscription **"WITHDRAWAL"**, and **"REPLACEMENT BID"** or **"MODIFICATION"**.
- 24.2.** Notification of modification, replacement or withdrawal of the bid by the bidder should be prepared, sealed, marked and forwarded in accordance with the provisions of article 21 of the General Regulations. Withdrawal may equally be notified by telex but should in this case be confirmed by a duly signed written notification whose date, post mark being authentic, shall not be posterior to the time-limit set for the submission of bids.
- 24.3.** In application of article 24(1), bids being requested to be withdrawn by bidders shall be returned to them unopened.
- 24.4.** No bid may be withdrawn during the interval between the submission of bids and the expiry of the validity of bids specified by the model tender. The withdrawal of a bid by a bidder during this interval may lead to the confiscation of the bid bond in accordance with the provisions of article 17(6) of the General Regulations.

## **E. OPENING OF ENVELOPES AND EVALUATION OF BIDS**

### **Article 25: Opening of envelopes and petitions**

- 25.1.** The competent Tenders Board shall open the envelopes in single phase and in the presence of the representatives of bidders who wish to attend at the date, time and address specified in the Special Regulations. Representatives of bidders shall sign a register attesting to their presence.



authorised, except it is necessary to confirm the correction of calculation errors discovered by the Evaluation Sub-committee during the evaluation in accordance with the provisions of article 30 of the General Regulations.

- 27.2. Subject to the provisions of paragraph 1 above, bidders shall not contact members of the Tenders Board and the Evaluation Sub-committee for questions related to their bids, between the opening of envelopes and the award of the contract.

#### **Article 28: Determination of compliance of bids**

- 28.1. The Evaluation sub-committee shall carry out a detailed examination of bids to determine if they are complete, if the required guarantees are furnished, if the documents were correctly signed and if generally the bids are in proper order.
- 28.2. The Evaluation sub-committee shall determine if the bid is essentially in compliance with the conditions fixed in the Tender File based on the content without recourse to external elements of proof.
- 28.3. A bid that complies with the Tender File shall essentially be a bid that respects all the terms, conditions and specifications of the Tender File, without substantial divergence or reservation. A substantial divergence or reservation is that:
- i) Which substantially limits the scope, quality or realisation of the works;
  - ii) Which substantially limits, contrary to the Tender File, the rights of the Contracting Authority or his obligations in relation to the contract;
  - iii) Whose correction would unjustly affect the competitiveness of the other bidders who presented bids that essentially complied with the Tender File
- 28.4. If a bid is essentially not in compliance, it shall be rejected by the competent Tenders Board and shall not subsequently be rendered in compliance.
- 28.5. The Contracting Authority reserves the right to accept or reject any modification, divergence or reservation. Modifications, divergences, variants and other factors which are beyond the requirements of the Tender File shall not be considered during the evaluation of bids.

#### **Article 29: Qualification of the bidder**

The Evaluation sub-committee shall ensure that the successful bidder retained for having submitted a bid substantially in compliance with the provisions of the Tender File, fulfils the qualification criteria stipulated in article 6 of the Special Regulations. It is essential to avoid any arbitrariness in determining qualification.

#### **Article 30: Correction of Errors**

- 30.1. The Evaluation sub-committee shall verify bids considered essentially in compliance with the Tender File to correct the possible calculation errors. The Evaluation sub-committee shall correct the errors in the following manner:
- (a) Where there is an incoherence between the unit price and the total obtained by multiplying the unit price by the quantity, the unit price being authentic, the total price shall be corrected, unless the Evaluation sub-committee judges that it is a gross error of decimal point in the unit price in which case the total price as presented shall be authentic and the unit price corrected.
  - (b) If the total obtained by addition or subtraction of the totals is not exact, the sub totals shall be considered authentic and the total corrected.
  - (c) Where there is a difference between the price indicated in letters and in figures, the amount in letters shall be considered authentic, unless the amount is linked to an arithmetical error confirmed by the sub-detail of the said price, in which case the amount in figures shall prevail subject to paragraphs (a) and (b) above.
- 30.2. The amount featuring in the bid shall be corrected by the Evaluation sub-committee, in accordance with the error correction procedure above and with confirmation by the bidder, the said amount shall be deemed to commit him.
- 30.3. If the bidder who presented the bid evaluated as the lowest refuses the correction thus carried out, his bid shall be rejected and the bid bond may be seized.

#### **Article 31: Conversion into a single currency**



The Contracting Authority reserves the right to cancel a procedure of invitation to tender after the authorisation of the Minister Delegate at the Presidency in charge of Public Contracts where the bids have been opened or to declare an invitation to tender unsuccessful after the advice of the competent Tenders Board, without any claims being entertained.

#### **Article 36: Notification of award of the contract**

Before the expiry of the validity of the bids set in the Special Regulations, the Contracting Authority shall notify the preferred bidder by telecopy confirmed by registered mail or by any other means that his bid was retained. This letter will indicate the amount the Project Owner will pay the contractor to execute the works and the execution time-limit.

#### **Article 37: Publication of results of award and petitions**

**37.1.** The Contracting Authority shall communicate to any bidder or administration concerned, upon request addressed to it within a maximum deadline of five (5) days after publication of the award results, the Independent Observer's report as well as the minutes of the award session of the related contract to which shall be attached the evaluation report of the bids.

**37.2.** The Contracting Authority is bound to communicate the reasons for the rejection of bids of the bidders concerned who so request.

**37.3.** After publication of the award results, bids that are not withdrawn within fifteen (15) days shall be destroyed, without any claims for compensation being entertained. Only the copy destined for the body in charge of regulation shall be kept.

**37.4.** In case of petition, it should be addressed to the Public Contracts Authority, with copies to the body in charge of the regulation of public contracts, the Contracting Authority and the chairperson of the Tenders Board concerned.

It must take place within a maximum deadline of five (5) working days after the publication of the results.

#### **Article 38: Signing of the contract**

**38.1.** After publication of the results, the draft contract subscribed by the successful bidder is submitted to the Tenders Board for examination and where applicable, to the Minister in charge of Public Contracts for prior endorsement.

**38.2.** The Contracting Authority has a deadline of seven (7) days to sign the contract from the date of reception of the draft contract examined by the competent Tenders Board and subscribed by the successful bidder and where applicable, the endorsement of the Minister in charge of Public Contracts.

**38.3.** The contract must be notified to the successful bidder within five (5) days of its date of signature.

#### **Article 39: Final Bond**

**39.1.** Within twenty (20) days of the notification by the Contracting Authority, the contractor shall furnish the Project Owner with a final bond, to guarantee the complete execution of the works.

**39.2.** The bond whose rate varies between 2 and 5 per cent of the amount of the contract inclusive of all taxes, may be replaced by a guarantee from a banking establishment approved according to the instruments in force with the Project Owner as beneficiary or by a joint or several guarantee.

**39.3.** Small and medium-sized enterprises (SME) constituted of national capital and managed by nationals may, in lieu of the guarantee, provide a statutory lien or a bond issued by a banking establishment or first rate financial institution approved in accordance with the instruments in force.

**39.4.** Failure to produce the final bond within the prescribed time limit shall likely cause the termination of the contract under the terms laid down in the General Administrative Conditions.



## Special regulations of the invitation to tender

References of the General regulations	General
1.1	<b>Definition of works:</b> THE OPENING OF ROAD FROM KINGANG TO MUFOUR IN BABA 1 IN BABESSI MUNICIPALITY, NGOKETUNJIA DIVISION IN NORTH WEST REGION. Name and address of the Contracting Authority: , The Mayor of BABESSI, Reference of Invitation to tender: <b>N° 03/ONIT/MINDDEVEL/BC/BCITB/PIB/ 2025 OF 14/01/ 2025</b>
1.2	Execution deadline: Three (03) Months
2.1	<b>Source of financing</b> Works which form the subject of this invitation to tender shall be financed by the 2025 Public Investment Budget of the Ministry of MINADER , budget head .....
4.1	List of pre-qualified candidates, not applicable
5.1	Origin of building materials, equipment, materials, supplies and equipment: The materials will generally be from natural sources in Cameroon.

### **6.1 Evaluation criteria**

The bids shall be evaluated according to the main criteria as follows:

#### **A. Eliminary criteria**

- 1 Absence or insufficient bid bond (outright elimination);
2. Absence or non-conformity of a document in the administrative file
3. False declaration or falsified documents;
4. Incomplete financial file;
5. Omission of a unit price in the financial bid;
6. Deadline for delivery higher than prescribed;
7. Non respect of 75% of essential criteria;
8. External envelope carrying a sign that can identify the bidder;

**During the opening session of the bids if a document of the administrative bid is absent or noncompliant, the bidder will be given forty-eight (48) hours to produce or replace said document else will be eliminated during the evaluation of the bids. No such document will be accepted after this deadline.**

#### **B. Essential criteria**

- 1) General presentation of the bids;
- 2) Financial capacity;
- 3) References of the company in similar achievements;
- 4) Quality of the personnel;
- 5) Technical organization of the works;
- 6) Logistics;
- 7) Special Technical Clauses initialed in all the pages and signed on the last page;
- 8) Special Administrative Clauses completed and initialed in all the pages and signed on the last page.

The criteria relating to the qualification of candidates could be indicative on the following:

The essential criteria are subjected to minima whose detail is given in the Special Tender Regulation (RPAO).

This evaluation will be done in a purely positive way (yes) or negative (no) with an acceptable minimum from at least 75% of the essential criteria taken in account.



A.10	A Certificate of tax compliance attesting that the bidder has met all the statutory declarations in issues of taxes in the current financial year; this certificate should be less than three months old.
A.11	Plan of localization

**During the opening session of the bids if a document of the administrative bid is absent or noncompliant, the bidder will be given forty-eight (48) hours to produce or replace the said document else it will be eliminated during the evaluation of the bids. No such document will be accepted after this deadline.**

The second Internal Envelope shall be labeled <<ENVELOPE B: TECHNICAL DOCUMENT>> and shall contain the following:

<b>B.1</b>	<b>General presentation of the tender files</b>		
B.1.1	-Document spirally bound -Table of content page		
B.1.2	-Colour sheets separation - Presentation of documents in the order given in this tender		
<b>B.2</b>	<b>LIST OF REFERENCES OF THE ENTERPRISE IN THE SIMILAR JOBS</b>		
B.2.1	List of references of the enterprise in similar jobs justified by signed contracts (first and last pages) and minutes of reception or attestation of clearances of works executed. Minimum acceptable: <b>02</b> Contracts realized in the domain of building construction over the past 05 years		
	1st Reference		
	2nd reference		
<b>B.3</b>	<b>QUALIFICATION AND EXPERIENCE OF SUPERVISORY STAFF</b>		
B.3.1	<b>01 works supervisor (at least civil or rural engineer or equivalent certificate)</b>		
	Qualification of the works supervisor: (Civil or rural Engineering certificate (BAC +3) Professional experience of the project engineer ≥ 03 years (signed CV)		
	➤ A certified copy of the technical diploma, ➤ Certified copy of ID card		
	➤ An Attestation of presentation of original of the technical diploma ➤ CV signed by the candidate, ➤ Commitment of availability		
B.3.2	<b>Site foreman No 1 (Civil Engineering Senior Technician)</b>		
	Qualification of the Site foreman: (Senior Technician certificate in Civil Engineering (HND or equivalent certificate) Professional experience of the Site foreman ≥ 03 years (signed CV)		
	➤ A certified copy of the technical diploma, ➤ Certified copy of ID card		
	➤ An Attestation of presentation of original of the technical diploma ➤ CV signed by the candidate, ➤ Commitment of availability		
B.3.3	<b>Chief Builder</b>		
	Qualification of Chief Builder: (CAP certificate or equivalent) Professional experience >03years (certified copy of the technical diploma and signed CV only)		
B.3.4	<b>Chief Carpenter</b>		
	Qualification of Chief carpentry : (CAP certificate or equivalent) Professional experience >03years (certified copy of the technical diploma and signed CV		



## **Supply price**

### **ARTICLE 8: Currency of payment**

This National Invitation to tender is awarded on total and contractual price, inclusive of all taxes, firm and non-revisable for the whole of the works and the equipment defined in the present Invitation to tender.

The corresponding amount will be calculated inclusive of all taxes and the prices will be obligatorily expressed in francs CFA.

The unit Schedule price expressed out in figures and letters and in seven (07) copies will be joined to the offer. In the event of error between the prices in figures and letters, the latter will precede and be used as a basis of calculation of the amount of the offer.

The establishment of the prices will be done on the basis of economic condition into force in Republic of Cameroon at the handover date of the offers.

### **ARTICLE 9: Transport and delivery**

The materials for work must be protected during transportation through packaging whether by air, railway or road according as the case may be. The conditions of storage must be of tropical type.

### **ARTICLE 10: Guarantee and retention guarantee**

#### **10.1 Provisional guarantee**

The amount of the provisional guarantee or guarantee of tender is fixed at **four hundred and sixty thousand (460,000) FCFA**.

The time of validity of this guarantee is ninety (90) days as from the date of depositing of the offers.

#### **10.2 Final Bond**

The final Bond is fixed at two percent (2%) of the initial amount of the services envisaged in the country.

It could be replaced by a guarantee personal and interdependent of a banking house approved by the Ministry of Finances following COBAC conditions.

It will have to be made up in the twenty (20) days following the notification of the signature of the contract in a bank approved by the Minister in charge of Finances.

#### **10.3 Guarantee Retention**

Guarantee Retention of ten percent (10%) will be operated on amount including all taxes of the contract.

The corresponding sum will be paid or the released guarantee, with the final reception of work.

### **ARTICLE 11: Period of validity of the offers**

The bidder will remain committed to his offer for ninety (90) days as from the handover date of the offers.

If at the end of this period, the contract were not notified to him, the bidder will be able, either to cancel his offer, or to ask for a new negotiation of the unit prices.

### **ARTICLE 12: A number of copies of the offer which must be filled and sent**

The tender, as all the parts accompanying it will have to be given in seven (07) copies, including one (01) original and six (06) copies. The bidder will present his dossier inside a sealed outer jacket being marked:

#### **OPEN NATIONAL INVITATION TO TENDER**

**N° 03/ONIT/ MINDDEVEL /BC/BCITB/PIB/ 2025 OF 14/01/ 2025 FOR THE OPENING OF ROAD FROM KINGANG TO MUFOUR IN BABA 1 IN BABESSI MUNICIPALITY, NGOKETUNJIA DIVISION IN NORTH WEST REGION.**

***"TO BE OPENED ONLY DURING THE BID-OPENING SESSION"***

### **ARTICLE 13: Date and latest time of deposit of offers**

The offers will have to arrive under closed fold and seal latest **19/02/2025 at 10:00 AM**, by mail registered with acknowledgement of delivery or by deposit against receipt to the following address:

**MINISTRY OF DECENTRALIZATION AND LOCAL DEVELOPMENT**

**BABESSI COUNCIL**

**SERVICE OF AWARD**

**Tel: 670 76 34 71;**

Beyond this time no offer will be received nor accepted.



**DOCUMENT No. 4:**  
**SPECIAL ADMINISTRATIVE CONDITIONS (SAC)**



Article 46 - Force majeure (article 75 of GAC)  
Article 47 - Differences and disputes (article 79 of GAC)  
Article 48 - Drafting and dissemination of this contract  
Article 49 and last: Entry into force of the contract

## Chapter I: General

### Article 1: Subject of contract

The subject of this contract shall be THE OPENING OF ROAD FROM KINGANG TO MUFOUR IN BABA 1 IN BABESSI MUNICIPALITY, NGOKETUNJIA DIVISION IN NORTH WEST REGION.

### Article 2: Contract award procedure

This contract shall be awarded by Open National Invitation To Tender N° 03/ONIT/ MINDDEVEL /BC/BCITB/PIB/ 2025 OF \_\_/01/ 2025

### Article 3: Definitions and duties (article 2 of GAC supplemented)

#### 3.1 General definitions (cf. Code)

- The Contracting Authority shall be the **Lord mayor of Babessi Council**  
He awards the contract, ensures the preservation of originals of said contract documents and the transmission of copies to Ministry in charge of Public Contracts and to the body in charge of regulation.
- The Contract Engineer shall be the **Divisional Delegate of Public Works for Ngoketunjia** hereinafter referred to as the Engineer and shall sign the "Attachment"
- The Project Owner is the **Lord Mayor of Babessi Council**. He represents the beneficiary administration of the works.  
He ensures respect of the administrative, technical and financial conditions and contractual deadlines.
- **The Project Manager** shall be the **DD MINADER** herein after referred to as the Follow up Engineer.  
He ensures respect of the administrative, technical and financial conditions and contractual deadlines.
- The **Control Brigade of MINMAP** shall carry out regular unannounced control visit to the site to ensure the respect of this jobbing order.
- The contractor shall be [to be specified].

#### 3.2 Security

This contract may be used security subject to any form of transfer of the debt.

In this case:

- The authority in charge of ordering payment shall be the **Lord Mayor of BABESSI Council**.
- The authority in charge of the clearance of expenditures shall be the **Divisional Controller of Finance Ngoketunjia**.
- The body or official in charge of payment shall be the **Municipal Treasurer Babessi Council Treasury**.
- The official competent to furnish information within the context of execution of this contract shall be the **Lord Mayor of Babessi Council**.

#### 3.3 Duties of the Control Mission, Project Manager

##### 3.3.1 Missions [to be completed, where need be]

##### 3.3.2 Means put at the disposal of the Control Mission [to be completed where need be].

### Article 4: Language, applicable law and regulation

#### 1.4 The language to be used shall be [English and/or French].

#### 1.5 The contractor shall be bound to observe the law, regulations and ordinances in force in Cameroon both within his own organization and in the execution of the contract.

If the laws and regulations in force at the date of signature of this contract are amended after the signature of the contract, the possible direct resulting costs shall be taken into account without gain or loss for either party.

### Article 5: Constituent documents of the contract (Article 4 of GAC)

The constituent contractual documents of this contract are in order of priority: (to be adapted to the nature of the works).

- 1) The tender or commitment letter;



- 1.2 The contractor shall address all written notifications or correspondences to the Project Manager with a copy to the Contract Manager.

#### **Article 8: Administrative Orders (Article 8 of GAC)**

- 8.1 The Administrative Order to start execution of works shall be signed and notified to the Contractor by the **Contracting Authority/ Project Owner** with a copy to MINMAP, the Contract Manager, Contract Engineer, the Paying Body and the Project Manager, where applicable.
- 8.2 Based on the minutes of a site meeting jointly signed by **Contracting Authority/Project Owner, MINMAP** and **Project Engineer** Administrative Orders with an incidence on the objective, the amount and execution deadline shall be signed by the **Contracting Authority/Project Owner** and notified by the **Project Engineer** to the Contractor with a copy to the **MINMAP**, the **Project Manager** and the Paying Body. The prior endorsement of the Paying Body shall possibly be required before the signature of those that have an incidence on the amount.
- 8.3 Administrative Orders of a technical nature linked to the normal progress of the work and without financial incidence shall be signed by the Contracting Authority/ Project owner based on the report of a joint site visit done by Contracting Authority/Project Owner, MINMAP and Project Engineer, and notified to the Contractor by the Contract Engineer with a copy to MINMAP and Project Manager
- 8.4 Administrative Orders serving as warnings shall be signed by the **Contracting Authority/Project Owner** and notified to the Contractor by the **Contract Engineer** with a copy to **MINMAP** and **Project Manager**.
- 8.5 Administrative Orders for suspension or resumption of work as a result of the weather or any other case of force majeure shall be signed by the **Contracting Authority/Project Owner** and notified to the Contractor by the **Contract Engineer** with a copy to **MINMAP** and **Project Manager**.
- 8.6 Administrative Orders prescribing works necessary to remedy disorders which could appear on structures during the guarantee period and not related to normal usage shall be signed by the **Project owner** upon the proposal of the **Contract Engineer** and notified to the Contractor by the **Contract Engineer** and a copy sent to **MINMAP** and **Project Manager**.

The contractor has a time-limit of **fifteen (15) days** to issue reservations on any Administrative Order received. Having reservations shall not free the enterprise of executing the Administrative Orders received.

#### **Article 9: Contracts with conditional phases (Article 9 of GAC)**

- 9.1 [Specify if the contract has one or several phases]  
At the end of a phase, the Project Owner shall carry out the acceptance of the works and issue an attestation of proper execution to the contractor. This attestation shall condition the start of the following conditional phase.
- 9.2 The time-limit granted for notification of the Administrative Order to start execution of a conditional phase shall be five (5) days.

#### **Article 10: Contractor's equipment and personnel (Article 15 of GAC supplemented)**

- 10.1 Any modification, even partial, made to the technical bid shall only occur after the written approval of the Contract Manager. In case of modification, the contractor shall have himself replaced by a member of staff of equal competence (qualifications and experiences).
- 10.2 In any case, the lists of supervisory staff to be used shall be subject to the approval of the Project Owner in the days following notification of the Administrative Order to start execution. The Project Manager has **5 (five) days** to notify his opinion in writing with a copy sent to the Contract Manager. Beyond this time-limit, the staff list shall be considered as approved.
- 10.3 Any unilateral modification on the supervisory staff made in the technical bid prior to and during the works shall be a reason for termination of the contract as mentioned in article 45 below or the application of penalties [to be specified where need be].

### **Chapter II: Financial conditions**

#### **Article 11 Guarantees and bonds (Articles 29 and 41 of GAC)**

##### **11.1 Final bond**

The final bond shall be set at 2% of the amount of the contract, inclusive of all taxes.

It is constituted and transmitted to the Contract Manager within a maximum deadline of twenty (20) days of the notification of the contract.



## **Article 20: Advances (article 28 of the GAC)**

20.1 The Contracting Authority may grant a start-off advance equal to 20% of the amount of the contract.

20.2 This advance whose value cannot exceed twenty (20) percent of the initial amount inclusive of all taxes shall be guaranteed at one hundred (100) percent by a banking establishment governed by Cameroon law or a first-rate financial institution in accordance with the instruments in force and reimbursed by deduction of the payments on accounts to be paid to the contractor during the execution of the contract according to the modalities laid down in the Special Administrative Conditions.

20.3 The total amount of the advance must be reimbursed not later than when the value in basic price of the works reaches eighty (75) percent of the amount of the contract.

20.4 As the reimbursement advances, the Project Owner shall issue the release of the corresponding part of the guarantee upon the express request by the contractor.

20.5 The possibility of granting start-off advance or advance for supplies must be expressly stipulated in the Tender File.

## **Article 21: Payment for works (articles 26, 27 and 30 of the GAC supplemented)**

### **21.1 Establishment of works executed**

Before the 30<sup>th</sup> of each month, the contractor and the Project Manager shall jointly establish a job cost sheet which summarises and fixes the quantities executed and established for each item on the schedule during the month and capable of giving entitlement to payment.

### **21.2 Monthly detailed account**

No later than the fifth (5<sup>th</sup>) of the month following the month of the services, the contractor shall hand over to the Project Manager two draft provisional monthly detailed accounts in seven copies (one detailed account exclusive of VAT and the other inclusive of taxes), according to the agreed model and establishing the total amount of the sums to which he may lay claim as a result of the execution of the contract since the start of the contract.

Only the detailed account exclusive of VAT shall be paid to the contractor. The detailed account of the amount of the taxes shall be the subject of an entry into the budgets of the Ministry in charge of Finance

Only the amount exclusive of VAT shall be paid to the contractor as follows:

- [(100-2.2%) and/or (100-5.5)%] paid directly into the account of the contractor;
- (2.2 OR 5.5) % paid to the public treasury as AIR due by the contractor.

The Project Manager has a time-limit of seven (7) days to forward to the Contract Manager the detailed accounts he has approved.

The Contract Engineer has a maximum time-limit of twenty-one (21) days to forward the detailed accounts he approved such that they are in his possession not later than the twelfth of the month.

The Contract Manager has a deadline of fourteen (14) days maximum to sign the detailed accounts.

Payments shall be done by \_\_\_\_\_ within a maximum deadline of \_\_\_\_\_ calendar days from the date of submission of the approved detailed accounts.

### **21.3 Detailed account of start-off account (if applicable).**

## **Article 22: Interest on overdue payments (Article 31 of the GAC)**

Possible interests on overdue payments are paid by statement of sums due in accordance with article 167 of Decree No. 2018/366 of 20 June 2018 to institute the Public Contracts Code.

## **Article 23: Penalties (Article 32 of the GAC supplemented)**

### **A. Penalties for delay**

23.1 The amount set for penalties for delays shall be set as follows:

- a) One two thousandth (1/2000<sup>th</sup>) of the initial contract amount all taxes inclusive per calendar day of delay from the first to the 30<sup>th</sup> day beyond the contractual time-limit;
- b) One thousandth (1/1000<sup>th</sup>) of the initial amount of the contract inclusive of all taxes per calendar day beyond the 30<sup>th</sup> day.

23.2 The cumulated amounts of penalties for delay shall be limited to ten percent (10 %) of the initial contract inclusive of all taxes.

### **B. Specific penalties [amount to be indicated]**



## Chapter III: Execution of works

### 29 COMMENCEMENT OF WORK:

Before the commencement of work the contractor must be installed on the site by the following:

- ❖ The Authorizing Officer or his representative ..... (President)
- ❖ Contract Engineer ..... (Secretary)
- ❖ The Divisional Delegate of MINMAP or his representative ..... (Member)
- ❖ The Divisional Delegate of MINEPAT or his representative ..... (Member)
- ❖ The Divisional Delegate of MINDDEVEL or his representative ..... (Member)
- ❖ The Project Manager or his representative ..... (Member)
- ❖ The CDO of Babessi Council or his representative ..... (Member)
- ❖ The Contractor or his representative ..... (Member)

#### Article 30: Nature of the works (article 46 of GAC)

The works shall include especially: (position or volume of works)

(To be specified cf. Special Technical Conditions)

#### Article 31: Role and responsibilities of the Project Owner (GAC supplemented)

31.1 The Project Owner shall be bound to furnish the contractor with information necessary for the execution of his mission and to guarantee, at the cost of the contractor, access to sites of projects.

31.2 The Project Owner shall ensure the contractor of protection against threats, insults, violence, assault and battery, slander or defamation of which he could be victim by reason of or during the exercise of his mission.

#### Article 32: Execution time-limit of the contract (article 38 of the GAC)

32.1 The time-limit for the execution of the works forming the subject of this contract shall be **ninety (90) days**.

32.2 This time-limit shall run from the date of notification of the Administrative Order to commence execution of the works.

#### Article 33: Role and responsibilities of the contractor (article 40 of the CAG)

The detailed and general plan of progress of the works shall be communicated to the Project owner in five (05) copies at the beginning.

#### Article 34: Provision of documents and site (article 42 of the GAC)

A reproducible copy of the plans featuring in the Tender File shall be submitted by the Contract engineer.

The Project Owner shall make available the site and access ways to the contractor at the appropriate time as the works progress.

#### Article 35: Insurance of structures and civil liabilities (article 45 of GAC)

The following insurance policies are required within the scope of this jobbing order in the minimum amounts indicated hereafter within fifteen (15) days of the notification of the contract (to be adapted):

- Liability insurance, business manager;
- Comprehensive insurance of the site;
- Insurance covering its ten-year obligation, where applicable.

#### Article 36: Documents to be furnished by the contractor (Article 49 of the GAC supplemented)

##### 36.1 Programme of works, Quality Assurance Plan and others

a) Within a minimum deadline of [fifteen (15) days] from the date of notification of the Administrative Order to commence execution, the contractor shall submit in [six (6)] copies for the approval of [Project owner after the endorsement of the Contract Engineer] the execution programme of the works, his supply calendar, his draft Quality Assurance Plan and the Environment Management Plan, where applicable. A duly signed copy of the execution must be deposited at the DD of MINMAP latest 15 (fifteen days) from the date of notification of the Administrative Order to commence execution.

This programme shall be exclusively presented according to the furnished models.

Two (2) copies of these documents will be returned to him within a deadline of fifteen (15) days from the date of reception with:

- Either the indication "GOOD FOR EXECUTION";
- Or the indication of their rejection including the reasons for the said rejection.



41.2 It is a joint document in a single copy. Its pages must be numbered and initialled. No page should be removed. The erased or cancelled parts must be mentioned on the margin for validation.

41.3 Absence of site log book that is duly signed shall be sanctioned with a penalty of 3,000 (three thousand) F CFA per day

**NB the Site logbook must be such that two carbon copies of each page are left behind.**

**Article 42: Use of explosives (article 60 of the GAC)**

Explosives shall not be used during the execution of this job

**Chapter IV: Acceptance**

**Article 43: PROVISIONAL ACCEPTANCE**

**43.1 PRE- ACCEPTANCE OPERATIONS**

Before the acceptance of the works the contractor shall ask in writing to the control Engineer and copy the chief of control brigade MINMAP to organize a technical visit for pre-acceptance. This visit shall include the following operations.

- Qualitative and quantitative evaluations of the different works that have been executed.
- Findings and statement of the unexecuted task envisaged in the present jobbing order.
- Findings relative to the completion of the work
- Findings on the quantity of works that have been effectively realized

These operations shall be subject to a site report drawn up on the field, signed by the following.

- Control Engineer .... Secretary
- control brigade MINMAP...observer
- Contractor.....member

During this pre-reception, the engineer shall eventually specify the reserves to be lifted and the corresponding works to be effected before the reception. The Engineer shall fix the reception date in collaboration with the chief of service for the contract.

**43.2 Acceptance**

The acceptance commission shall comprise:

- 1- The Authorizing Officer or his representative ..... (Chairman)
- 2- The Contract Engineer..... (Secretary)
- 3- The DD MINMAP or his Representative..... (observer)
- 4- The Divisional Delegate of MINDDEVEL or his representative; ..... (Member)
- 5- The Project Manager or his Representative..... ( Member)
- 6- The CDO of Babessi Council or his Representative..... ( Member)
- 7- The Contractor or his Representative..... (Member)

The commission shall examine the report of the pre-acceptance and shall proceed to the acceptance. An acceptance report (process - verbal) of the works shall be prepared by the Engineer and sign by all the commission members.

**Article 44: GUARANTEE PERIOD.**

The guarantee period is one (01) year from the date of the provisional reception for the section of new civil Engineering works.

**Article 45: Final acceptance (article 72 of the GAC)**

45.1 Final acceptance shall take place within a maximum deadline of [fifteen (15) days] from the date of expiry of the guarantee.

The procedure for final acceptance shall be the same as for provisional acceptance

**Chapter V: Sundry provisions**

**Article 46: Termination of the contract (article 74 of the GAC)**

The contract may be terminated as provided for in article 167 of Decree No. 2018/366 of 20 June 2018 and equally under the conditions laid down in articles 74, 75 and 76 of the GAC especially in one of the following cases:

- Delay of more than fifteen (15) calendar days in the execution of an Administrative Order or unjustified stoppage of more than seven (7) calendar days;



**Document No. 5:**  
**Special Technical Conditions**  
**(STC)**



- Plasticity index(IP)  $\leq 25$
- Percentage of fine grains  $< 0.075\text{mm}$   $F \quad 5 \leq F \leq 30$
- Module of plasticity  $F.I.P < 500$
- Linear inflation  $\% < 1$
- Maximum diameter of grains  $\text{mm} 40$
- $\%$  passing through a sieve of  $10\text{mm} < 1035 - 90$
- $\%$  passing through a sieve of  $5\text{mm} < 520 - 60$
- Residue at a sieve of  $2\text{mm} > 210 - 40$

The selected material from the borrow pit shall be laid on a trench and plat form previously shaped and compacted at a dry density of at least 90% OPM. The material shall be laid in horizontal layers of 20cm thick and having a water content equal to that of OPM before compaction ( $\pm 2\%$ ).

The fill is compacted methodically up to 95% of the dry density of OPM. The rate of compaction shall be verified in -situ with a membrane densitometer at every  $1000\text{m}^2$ . A sample compaction test shall be carried out to determine of passes necessary to obtain the required compaction rate.

#### **6) TM111 - Simple grading including enlargement of the existing carriage of 4m to 5m and excluding the creation of ditches and off shoots Description of works**

This consists of simple mechanized grading of the wearing course or platform without scarification or compaction, total removal of vegetation on the road surface. It includes the removal of all material slowing or blocking the smooth flow of water from the road surface to the gutters like soil deposits, stones, sand, rocky blocs, vegetable debris etc.

##### **Mode of execution of works**

These works consist of the scrapping of the shoulders of the road 1.5m each which is elevated relative to the carriage which and is reduced to a foot track and the leveling of the undulated shoulders,

This task comprises notably the simple mechanized grading of the wearing course to give a camber of 2% . These works include following :

- off rooting of every vegetation existing on the shoulders in question.;
- removal of all roofs and stumps eventually;
- scraping of the existing shoulder to give it a plat form so as to later on given by grading the carriage way the applicable typical transversal slope;
- the removal of materials resulting from the scraping no matter their thickness so as give the existing carriage and the shoulder same level.
- freeing of the shoulder of all obstacles;
- evacuation of all vegetable soil, the materials resulting from these works to a dump area as will be indicated by the project manager no matter the distance of transport;
- Molding and compaction of the platform (TM110)
- All contingencies related to the respect of environmental prescriptions;
- And all other contingencies.

#### **8) TM114a – Mechanical or manual creation of earth ditches and offshoots**

##### **Description of works:**

This involves the creation of earth ditches mechanically or manually where need arises. This shall be manually in rocky zones and mechanically elsewhere.

##### **Mode of execution of works**

The creation shall be done with a grader or manually to restore the original characteristics of the ditch (a V gutter of 100cm wide and 50-60cm deep). The unwanted material removed shall be discarded away from the road surface.

Manual creation shall be carried out by teams of personnel recruited from the community and equipped with the necessary tools (jumpers, spades, wheel barrows, cutlasses etc). The personnel shall also be equipped with personal protective material (boots, helmets, etc) to safeguard their health).



prescriptions;

And all other contingencies.

### **Mode of execution of works**

The creation shall be done exclusively manually (excavation, shaping of stones, humidification, elevation, bonding, pointing, backfilling and the disposal of spoil)

### **Dimensions of the chamber and head. Comply with plans annexed**

## **11) TM601 - Construction of rain gates**

This consists of the supply and putting in place of rain gates using I-BEAM 200 for the standing poles with three standing poles providing space for light vehicles the width of which will be specified by the Contract Engineer and on the execution plans. A horizontal pipe will be anchored to one of the extreme standing I-BEAM to form a pivot such that the pipe can be locked on the central I-BEAM. Therefore provision will be made at the central beam for the locking and opening of the gate.

## **12) TM602 -Provision for relocation of utilities (water supply network pipes)**

This consists of indentifying the positions of pipes along the road alongside the village water management committee chair or his duly mandated representative and causing this committee through his chair to free the pipes or any other accessories from the right of way of the road for works to be executed. The chairperson will jointly with the contractor, the Contract Engineer evaluate the works to be executed and materials plus labour will be provided by the contractor for the works that will be realised by the water committee against justifications. This expense will be majorated by the indirect charges of the enterprise for her payment.

## **13) SAFETY AND ENVIRONMENTAL PROTECTION**

Safety measures shall be put in place to safeguard the health of the workers. They shall be equipped with personal protective equipment like helmets, boots, gloves, goggles, rain coats etc. a first aid box shall be provided on the site to render first aid services in case of any accident. Before the start of each task, workers shall be reminded of the potential hazards associated to that task and the safety measures to be taken to avoid possible accidents. Working points shall be well signalized to road users using sign boards placed at adequate positions that can be visible to everybody.

Every area from which soil is to be extracted shall be covered with vegetative soil at the end of the job to facilitate the growth of vegetation and to avoid erosion.

## **14) QUALITY OF MATERIALS**

### **14.1. Fill material**

The fill required for the road section generally come from excavations of satisfactory quality. In case of insufficient quantity or poor quality, they will be taken from deposits situated out of the right-of-way.

Fill materials should be free of organic debris and should be well graded in order to facilitate compaction. This material should have the following minimum characteristics:

- Maximum grain size  $D_{max} = 40\text{mm}$
- Plasticity index  $IP < 40$
- Percentage of fines,  $f < 30$
- CBR  $> 15$

For every 1000m<sup>3</sup> of ordinary fill, the following reception tests shall be carried out:

- 2 Atterbergs limits
- 2 granulometric analysis
- 2 modified proctor
- 1 CBR



project will take charge of it.

#### **14.5 Culvert rings**

Metallic culvert rings used should meet the LCPC SETRA September 1981 standards.

Sheets will be in Carbon steel, resistant to temperature changes, meet NFA - 35-556 standards on HR bolts intended for the construction of structures.

Galvanization and hot asphaltting will ensure protection against corrosion. The average layer of zinc deposited should be at least 725g/m<sup>2</sup> on both side and the general mass should be more than 640g/m<sup>2</sup>. The bolts should be protected by a coating of zinc whose characteristics shall be at least equal to those of the 20-20-micron class as defined by NFA 27-016 Standards.

Before it is laid, the culvert ring shall receive a layer of bituminous coating on the 2 (two) sides in case of a deficiency in hot asphaltting.

The contractor should present to the supervisor a guarantee certificate from the factory of origin ascertaining that the culverts meet required standards.

The supervisor, however, reserves the right to request control tests and reject all the materials which do not meet the standards even if they had already been accepted by virtue of the guarantee certificate.

#### **14.6 Materials for mortar and concrete**

**Sand:** The nature and origin of sand remains subject to the Supervisor's approval. It shall be obtained from rivers or through crushing. The sand component should be more than 80% and the very fine constituents eliminated by settling should be less than 4%.

**Aggregates:** They shall be obtained from deposits or quarries chosen by the contractor, and approved by the supervisor. They should be clean (constituents eliminated through settling should be less than 2%) and their grading suited to their use.

**Cement:** They should be of CPA 42.5 class and be obtained from an approved factory.

#### **14.7 Stones for masonry**

They shall be obtained from a quarry or deposit approved by the supervisor and none should be smaller than 20 cm.

#### **14.8 Timber work**

The wood used should have the following characteristics:

- bulk density at 12% humidity in g/cm<sup>3</sup> 3.8
- hardness<sup>3</sup> (N) 6 (Chalais-Mendons to Monnin hardness)

Some of the Cameroonian wood species with these characteristics are: Doussie, Moabi, Tali, Azobe, Iroko and Bibinga.

### **15) METHOD OF EXECUTION**

#### **Security**

The contractor shall be required to place at the entrance to the works site and in its vicinity, signboards indicating that work is underway and he shall be responsible for any accident that occur on the works site and/or suffered by a third party, his staff and employees and officials of the Administration as a result of their presence on the works site. Organisation of work and security on the works site shall be the responsibility of the contractor.



price schedule after the approval of the Supervisor.

### **FILL FROM BORROW PITS**

If the Supervisor observes a shortage in good quality materials from the excavations, the material required to complete the road section shall be taken from the remains of the laterite quarries or other deposits. They should meet the specifications of the technical specifications.

### **REGRADE AND SHAPING OF THE EXISTING ROAD**

Where the existing road is wide enough and requires no further earth works the contractor shall reshape the road using a grader such as to give it a cross section that conforms to the typical drawings. Such reshaping must respect the rules (putting of materials in cordons, watering, levelling off and followed by compaction such as not to lose materials. The minimum degree of compaction required is 90% of the Modified Optimum Proctor Density. Geotechnical test at an interval of every 500m shall be conducted to determine this density with a reference proctor for every 5km stretch for uniform soil texture other two reference proctor for the two extremes of the soil

### **REFILLING OF ROAD AND SURFACE COURSE**

Refilling shall be done with laterite or scoria according to the required profile, on a minimum thickness of 10 cm measured after compaction. The cross section should correspond to that specified for the road section.

The required compaction of the surfacing shall be 95% of the dry modified optimum Proctor density. To obtain this result, the Contractor shall use laterite or volcanic scoria bulked, reserved and approved according to the requirements of Art. 32 of these technical specifications and at least four passes of compaction equipment previously approved by the Supervisor on the entire surface of the surfacing course and water this surface whenever necessary during compaction. Geotechnical test at an interval of every 200m shall be conducted to determine this density

Where the Supervisor is dissatisfied with the job done or doubts the compaction results, he shall at his own expense conduct control tests and where necessary ask an approved laboratory to do so. If on a section, more than 20% of compactness tests are below standards, the contractor will repeat compaction and new tests will be conducted before acceptance of the section. Expenses for such laboratory tests shall be borne by the contractor. The Supervisor shall check the thickness of the layer.

No thickness below 10cm shall be tolerated. If measuring reveals less than 10cm, the corresponding section shall be further scarified, refilled and compacted until the required thickness and degree of compaction is obtained.

In such a case, laboratory expenses shall be borne by the contractor. Just as defined in Article 8 above, a patch shall be carried out before the works.

### **METALLIC CULVERTS**

#### **Base and mounting**

In sites with low bearing capacity soil and to prevent subsequent settlement of the structure, culverts shall be placed after the removal of this soil if any from the base as instructed by the Supervisor.

Notwithstanding this provision, the contractor shall take responsibility for any damage which may result from deformations of the culverts due to settlement or other causes.

The contractor shall choose the periods of zero discharge or of minimum flow to carry out, at his expense any useful improvements on the site (changing of water courses



all be submitted for the supervisor's approval shall be used.

### **Reinforced Concrete**

Reinforced concrete in elevation shall contain 400 kilograms of cement per cubic metre and shall be vibrated during laying.

The concrete for reinforced concrete structures should have a minimal compressive strength of 270 bars in 28 days.

Depending on the volume of concrete to be made, the supervisor may request the contractor to carry out quality control tests such as for the compressive strength compression etc

If the required minimum strength is not attained, the Supervisor shall decide on the measure to take in respect of the structure concerned.

The volume of average and big size aggregates in the C150 concrete should double that of the volume of sand. The test on grading of the aggregate must be performed for the concrete structures.

### **TRAFFIC**

The contractor shall be bound to ensure a continuous flow of traffic on his works site and especially during the rainy season without claiming any specific remuneration until provisional acceptance of the road has been given.



**UNIT PRICE SCHEDULE FOR THE OPENING OF ROAD FROM KINGANG TO MUFOUR IN BABA 1 IN BABESSI MUNICIPALITY, NGOKETUNJIA DIVISION IN NORTH WEST REGION**

N° Prix	INTITULÉ	Unité	P. U EN CHIFRE (F CFA)	P. U EN LETRE (F CFA)
<b>SERIE 00</b>	<b>INSTALLATION</b>			
01	Installation de chantier	Fft		
02	Amenée et repli du matériel	Fft		
<b>SERIE 100</b>	<b>TERRASSEMENTS-CHAUSSÉES</b>			
101	Débroussaillage	m2		
102	Buldozing	km		
103	Abattage d'arbres isolés	u		
108	Remblai provenant d'emprunt	m3		
110	Mise en forme de la plate-forme	m2		
111	Reprofilage rapide	km		
112	Reprofilage compactage	km		
115	Couche de roulement	m3		
	<b>OUVRAGES-ASSAINISSEMENT-DRAINAGE</b>			
201	Curage de buses et dalots H<1,5 m	u		
202 b	Curage des ponts et ponceaux	u		
206 a	Fourniture et pose de buses D 800	ml		
208 a	Puisard en maçonnerie pour buse D 800	u		
209 a	Tête de buse en maçonnerie D 800	u		
213	Mur en Maçonnerie	m3		



**BILL OF QUANTITIES AND COST ESTIMATES FOR THE OPENING OF ROAD  
FROM KINGANG TO MUFOUR IN BABA 1 IN BABESSI MUNICIPALITY,  
NGOKETUNJIA DIVISION IN NORTH WEST REGION**

N° Prix	INTITULÉ	Unité	Qtés	P. U	Montant
<b>SERIE 00</b>	<b>INSTALLATION</b>				
01	Installation de chantier	Fft	1		
02	Amenée et repli du matériel	Fft	1		
	<b>SOUS TOTAL INSTALLATION</b>				
<b>SERIE 100</b>	<b>TERRASSEMENTS-CHAUSSÉES</b>				
101	Débroussaillage	m2			
102	Buldozing	km	2.5		
103	Abattage d'arbres isolés	u	15		
108	Remblai provenant d'emprunt	m3	0		
110	Mise en forme de la plate-forme	m2	15,000		
111	Reprofilage rapide	km			
112	Reprofilage compactage	km	0		
115	Couche de roulement	m3	0.00		
<b>SERIE 200</b>	<b>SOUS TOTAL TERRASSEMENTS-CHAUSSÉES</b>				
	<b>OUVRAGES-ASSAINISSEMENT-DRAINAGE</b>				
201	Curage de buses et dalots H<1,5 m	u	0		
202 b	Curage des ponts et ponceaux	u	0		
206 a	Fourniture et pose de buses D 800	ml	12.8		
208 a	Puisard en maçonnerie pour buse D 800	u	2		
209 a	Tête de buse en maçonnerie D 800	u	2		
213	Mur en Maçonnerie	m3	0		
	<b>SOUS TOTAL OUVRAGES-ASSAINISSEMENT-DRAINAGE</b>				
	<b>TOTAL GENERAL HTVA</b>				<b>0</b>
	<b>TVA 19.25 %</b>				<b>0</b>
	<b>IR ( 2.2%)</b>				<b>0</b>
	<b>TOTAL TTC</b>				<b>0</b>
	<b>NET A MANDATER</b>				<b>0</b>



**Format Schedule of sub-detail of prices**

DESIGNATION :					
No	Daily out put		Total quantity	Unit	Duration of activity
WORKMAN SHIP	Category	No	Daily wage	Days break up	Amount
TOTAL A					
EQUIPMENT /MECHINES	Type	No	Daily rate	Days break up	Amount
TOTAL B					
MATERIAL AND MISCELLANOUS	Type	Unit	Unit cost	Quantity	Amount
TOTAL C					
D	DIRECT TOTAL COST			A+B+C	
E	GENERAL SITE EXPENESES			Dx%	
F	GENERAL OFFICE EXPENSES			Dx%	
G	NET COST			D+E+F	
H	RISK + BENEFITS			Gx%	
P	TOTAL COST (HT)			G+H	
V	UNIT COST (HT)			P/Q'TY	



REPUBLIQUE DU CAMEROUN  
*Paix-Travail-Patrie*

MINISTRE DE LA DECENTRALIZATION  
ET DU DEVELOPPEMENT LOCAL

DELEGATION REGIONALE DU NORD OUEST

DEPARTEMENT DE NGOKETUNJIA

ARRONDISSEMENT DE BABESSI

COMMUNE DE BABESSI

SECRETARIAT PRIVEE



REPUBLIC OF CAMEROON  
*Peace-Work- Fatherland*

MINISTRY OF DECENTRALISATION  
AND LOCAL DEVELOPMENT

NORTH WEST REGIONAL DELEGATION

NGOKETUNJIA DIVISION

BABESSI SUB- DIVISION

BABESSI COUNCIL

PRIVATE SECRETARIAT

JOBING ORDER No\_\_\_/JO/MINDDEVEL/BC/BCITB/ 2025 OF .../.../ 2025 AWARDED AFTER OPEN  
NATIONAL INVITATION TO TENDER N° 03 /ONIT/MINDDEVEL/BC/BCITB/PIB/ 2025 OF 14 / 01 / 2025  
FOR THE OPENING OF ROAD FROM KINGANG TO MUFOUR IN BABA 1 IN BABESSI MUNICIPALITY,  
NGOKETUNJIA DIVISION IN NORTH WEST REGION.

Project Owner [Indicate name and full address]

HOLDER : [indicate name and full address of holder]

P.O. Box\_\_\_\_\_, Tel:\_\_\_\_\_Fax: \_\_\_\_\_

Business Registry No.\_\_\_\_\_at

Taxpayer's No.\_\_\_\_\_

SUBJECT : Execution of \_\_\_\_\_works;

Lot No.\_\_\_\_\_; Network\_\_\_\_\_

PLACE :Region\_\_\_\_\_

EXECUTION DEADLINE : \_\_\_\_\_(\_\_\_\_\_) months

AMOUNT IN CFA F:

IAT	
EVAT	
VAT	
AIR (Income tax)	
Net to be paid	

FINANCING : MINEDUB PIB 2025

BUDGET HEAD : .....

SUBSCRIBED ON:\_\_\_\_\_

SIGNED ON:\_\_\_\_\_

NOTIFIED ON:\_\_\_\_\_

REGISTERED ON:\_\_\_\_\_



EXECUTION DEADLINE\_\_\_\_\_ (\_\_\_\_) months

Amount of contract in CFA F:

IAT	
EVAT	
VAT (19.25%)	
AIR (2.2 or 5.5 %)	
Net to be paid	

Read and accepted by the contractor

(place of signature)\_\_\_\_\_ (date)

Signature of Contracting Authority

(place of signature)\_\_\_\_\_ (date)

## Registration



## **Table of models**

Annex No. 1: Model Declaration of intention to tender

Annex No. 2: Model tender

Annex No. 3: Model bid bond

Model No. 4: Model final bond

Model No. 5: Model of start-off advance bond

Model No. 6: Model retention fund

Annex No. 7: Evaluation grid

Annex No. 8: Attestation of site visit

Annex No 9: Site Visit Report

## Annex No. 2: Model tender

I, the undersigned \_\_\_\_\_ [indicate the name and capacity of signatory]

Representing the \_\_\_\_\_ company or enterprise or group with head office at \_\_\_\_\_ registered in the trade register of \_\_\_\_\_ under the number No \_\_\_\_\_

Having taken cognisance of all the documents featured or mentioned in the Tender File including the addendum (addenda): the invitation to tender [recall the subject of the invitation to tender]

After having personally taken account of the situation of the site and evaluated from my point of view and under my responsibility, the nature and difficulty of the works to be carried out;

Hereby submit, bearing my signature, the schedule of unit prices as well as the quotations in accordance with the structure featuring in the Tender File.

Submit and commit myself to execute the works in accordance with the Tender File, in return for the prices which I myself establish for each type of structure which prices reveal the amount of the tender for lot No. \_\_\_\_\_ at \_\_\_\_\_ [in figures and words] CFA francs exclusive of VAT and at \_\_\_\_\_ CFA francs Inclusive of all Taxes. [In figures and words].

I pledge to execute the works within a deadline of .....months.

I pledge to maintain my bid for [indicate duration of validity, in principle 90days for national invitations to tender 120 days for international invitations to tender] from the deadline of submission of bids.

Rebates and the modalities of application the said rebates shall be the following (in case of the possibility of award of several lots).

The Project Owner shall pay the sums due for this contract by crediting account No..... opened in.....Bank.....Branch

Prior to the signing of the contract, this tender accepted by you shall constitute an agreement between us.

Done at..... on.....

Signature of.....

in the capacity of.....duly authorised to sign the bids on behalf of.....



#### Annex No. 4: Model final bond

Bank:

Reference of the bond: No \_\_\_\_\_

Addressed to [Indicate the Project Owner and his address] Cameroon, hereinafter referred to as the "Project Owner"

Whereas \_\_\_\_\_ [name and address of Contractor], hereafter referred to as "the Contractor", has committed himself, in execution of the contract referred to as "the contract", to carry out [indicate the nature of the works].

Whereas it is stated in the contract that the Contractor shall entrust to the Project Owner a final bond of an amount equal to [indicate the percentage between 2 and 5%] of the amount of the corresponding portion of the contract, as guarantee of the execution of his full obligations in accordance with the terms of the contract,

Whereas we have agreed to issue the Contractor this guarantee,

We, \_\_\_\_\_ [name and address of bank]  
represented by \_\_\_\_\_ [name of signatories],  
hereinafter referred to as "the bank", commit ourselves to pay the Project Owner, within a maximum deadline of eight (8) weeks, upon the simple written request declaring that the Contractor has not satisfied his contractual commitments within the meaning of the contract, without being able to defer the payment nor raise any contests for whatever reason, any sum up to the sum of \_\_\_\_\_ [in figures and words] .

We agree that no change or addendum or any other amendment to the contract shall free us of any obligation incumbent on us by virtue of this final bond and we hereby incline to any notification, addendum or change.

This final bond shall enter into force upon signature and notification of the contract. It shall be released within a deadline of [indicate the deadline] from the date of the provisional acceptance of the works.

After this date, the bond shall be baseless and should be returned to us without the express request on our part.

Any request for payment made by the Project Owner by virtue of this guarantee should be done by registered mail with acknowledgement of receipt to reach the bank during the period of validity of this commitment.

This bond shall, for purposes of its interpretation, be subject to Cameroon law. Cameroon courts shall be the only jurisdictions competent to rule on this commitment and its consequences.

Signed and authenticated by the bank at \_\_\_\_\_ on \_\_\_\_\_

[Signature of the bank]

## ANNEX No. 6: Model of performance bond (Retention fund)

Bank: \_\_\_\_\_

Reference of the bond: No \_\_\_\_\_

Addressed to [Indicate the Project Owner]

[Address of Contracting Authority]

Hereinafter referred to as "the Project Owner"

Whereas \_\_\_\_\_ name and address of Supplier] hereinafter referred to "the contractor", pledged, in execution of the contract, to carry out the works of [indicate the subject of the works]

Whereas it is stipulated in the contract that the retention fund fixed at [percentage below 10 % to be specified] of the amount of the contract may be replaced by a joint guarantee,

Whereas we have agreed to provide the Contractor with this guarantee,

We, \_\_\_\_\_ [name and address of the bank],

Represented by \_\_\_\_\_ [names of signatories] and hereinafter referred to as "the bank",

Hence, we hereby affirm that on behalf of the Contractor, we guarantee and are responsible to the Project Owner for a maximum amount of \_\_\_\_\_

[in figures and letters] corresponding to [percentage below 10 % to be specified] of the contract price.

And we pledge to pay to the Project Owner within a maximum deadline of eight (8) weeks upon his simple written request declaring that the contractor has not fulfilled his contractual obligations or is indebted to the Project Owner within the meaning of the contract, amended where need be, by its additional clauses, without being able to defer the payment nor raise any contest for whatever reason, any sum(s) within the limits of the amount equal to [percentage below 10 % to be specified] of the total amount of the works featuring in the final detailed account, without the Project Owner having to prove or give the reasons nor the motive for the amount of the sum indicated above.

We hereby agree that no change or addendum or any other amendment shall release us of any obligation incumbent on us by virtue of this bond and we hereby incline by the present to the notification of any amendment, addendum or change.

This bond shall enter into force upon signature. It shall be released within thirty (30) days from the date of the final acceptance of the works and upon release issued by the Project Owner.

Any request for payment made by the Project Owner by virtue of this bond should be done by registered mail with acknowledgement of receipt to reach the bank during the period of validity of this commitment.

This bond shall, for purposes of its interpretation and execution, be subject to Cameroon law. Cameroon courts shall be the only jurisdictions competent to rule on this pledge and its consequences.

Signed and authenticated by the bank at \_\_\_\_\_ on \_\_\_\_\_

[Signature of the bank]



	1st Reference		
	2 <sup>nd</sup> reference		
<b>B.3</b>	<b>QUALIFICATION AND EXPERIENCE OF SUPERVISORY STAFF</b>		
B.3.1	<b>01 works supervisor (at least civil or rural engineer or equivalent certificate)</b>		
	Qualification of the works supervisor: (Civil or rural Engineering certificate (BAC +3) Professional experience of the project engineer ≥ 03 years (signed CV)		
	<ul style="list-style-type: none"> <li>➤ A certified copy of the technical diploma,</li> <li>➤ Certified copy of ID card</li> </ul>		
	<ul style="list-style-type: none"> <li>➤ An Attestation of presentation of original of the technical diploma</li> <li>➤ CV signed by the candidate,</li> <li>➤ Co mitment of availability</li> </ul>		
B.3.2	<b>Site foreman No 1 (Civil Engineering Senior Technician)</b>		
	Qualification of the Site foreman: (Senior Technician certificate in Civil Engineering (HND or equivalent certificate) Professional experience of the Site foreman ≥ 03 years (signed CV)		
	<ul style="list-style-type: none"> <li>➤ A certified copy of the technical diploma,</li> <li>➤ Certified copy of ID card</li> </ul>		
	<ul style="list-style-type: none"> <li>➤ An Attestation of presentation of original of the technical diploma</li> <li>➤ CV signed by the candidate,</li> <li>➤ Commitment of availability</li> </ul>		
B.3.3	<b>Chief Builder</b>		
	Qualification of Chief Builder: (CAP certificate or equivalent) Professional experience >03years (certified copy of the technical diploma and signed CV only)		
B.3.4	<b>Chief Carpenter</b>		
	Qualification of Chief carpentry : (CAP certificate or equivalent) Professional experience >03years (certified copy of the technical diploma and signed CV only)		
<b>B.4</b>	<b>TECHNICAL PROPOSALS</b>		
B.4.1	Organigram of the project (Specify names of the personnel handling the various functions)		
B.4.2	Logical sequence for the execution of the task		
B.4.3	Organization of works/methodology		
B.4.4	Quality control method		
B.4.5	Environmental protection measures		
B.4.6	Security and safety at the site		
B.4.7	Planning of execution of works.		
<b>B.5</b>	<b>LOGISTICS (Equipment put aside for this project)</b>		
B.5.1	Proof of ownership or rental of a pick-up or other vans		
B.5.2	Proof of ownership or rental of a dump truck		
B.5.3	Proof of ownership or rental of a bulldozer		
B.5.4	Proof of ownership or rental of a grader		
B.5.5	Proof of ownership or rental of a concrete vibrator		
B.5.6	Proof of ownership or rental of a concrete mixer		
B.5.7	Proof of ownership or rental of a Hand compactor		

The criteria relating to the qualification of candidates could be indicative on the following:  
 The essential criteria are subjected to minima whose detail is given in the Special Tender Regulation (RPAO).  
 This evaluation will be done in a purely positive way (yes) or negative (no) with an acceptable minimum from at least 75% of the essential criteria taken in account.  
 The contract will be awarded to the bidder who would have proposed the offer with the lowest amount, in conformity with the regulations of the Tender Documents and having satisfied to 100% of the eliminatory criteria and at least 75% of the essential criteria.

#### **ANNEX 7: MODEL ATTESTATION OF SITE VISIT**

I the undersigned Mr./Mrs./Miss .....[Surname and Name of Director]The Director of  
 ..... [Name of company] confirm that Mr./Mrs./Miss  
 ..... (Surname and Name)

Engineer of my Company: ..... (Name of Enterprise),  
 has actually visited the site which is going to receive the structure relative to OPEN NATIONAL INVITATION TO  
 TENDER FILE N° **03 /ONIT/MINDDEVEL/BC/BCITB/PIB/ 2025 OF 14/01/2025** FOR THE OPENINIG OF  
 ROAD FROM KINGANG TO MUFOUR IN BABA 1 IN BABESSI MUNICIPALITY, NGOKETUNJIA DIVISION IN  
 NORTH WEST REGION.

We declare as follows:

To have carried out a thorough study of the site taking into consideration all the constraints relative to the execution of job with respect to norms.

To establish our unit price schedules taking into account the difficulties of the site relative to the execution of the works and shall in no condition claim the Delegated Contracting Authorityfor any increase of unit price.

In Testimony whereof, this present ATTESTATION OF SITE VISIT is established and issued to serve the purpose it deserves.

Done at \_\_\_\_ on the \_\_\_\_

THE DIRECTOR



# **Document No. 12:**

## **Preliminary Studies**

*[To be systematically filled by the Project Owner based on the nature of services to be executed and according to the specifications of Point 5.a of Circular No. 003/CAB/PM of 18 April 2008 relating to the respect of rules governing the award, execution and control of public contracts]*

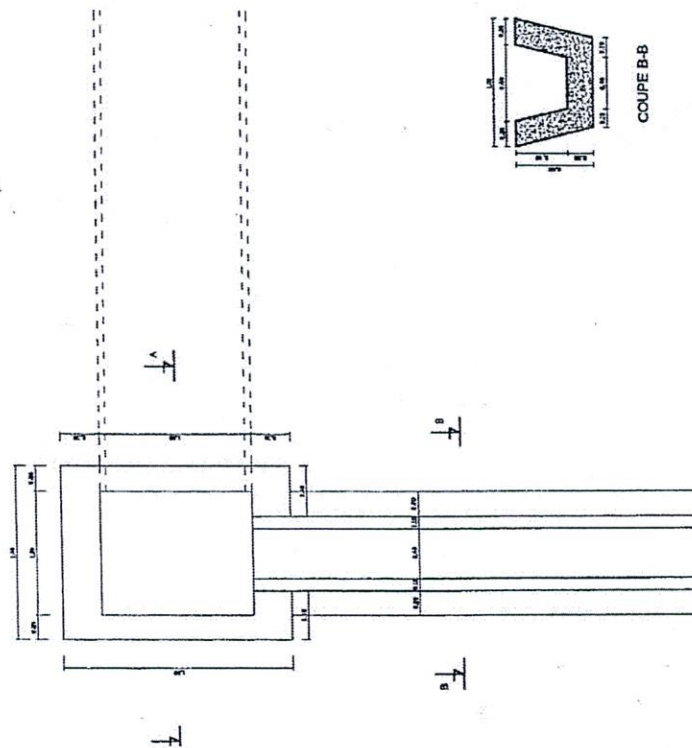
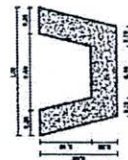
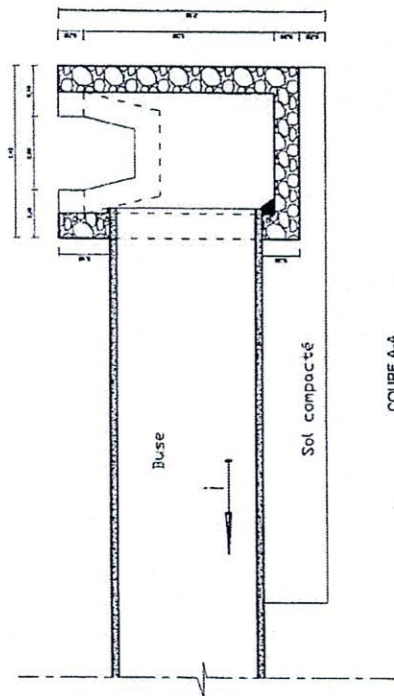
## **Document No. 13:**

**List of banking establishments and financial  
bodies authorised to issue bonds for public  
contracts**



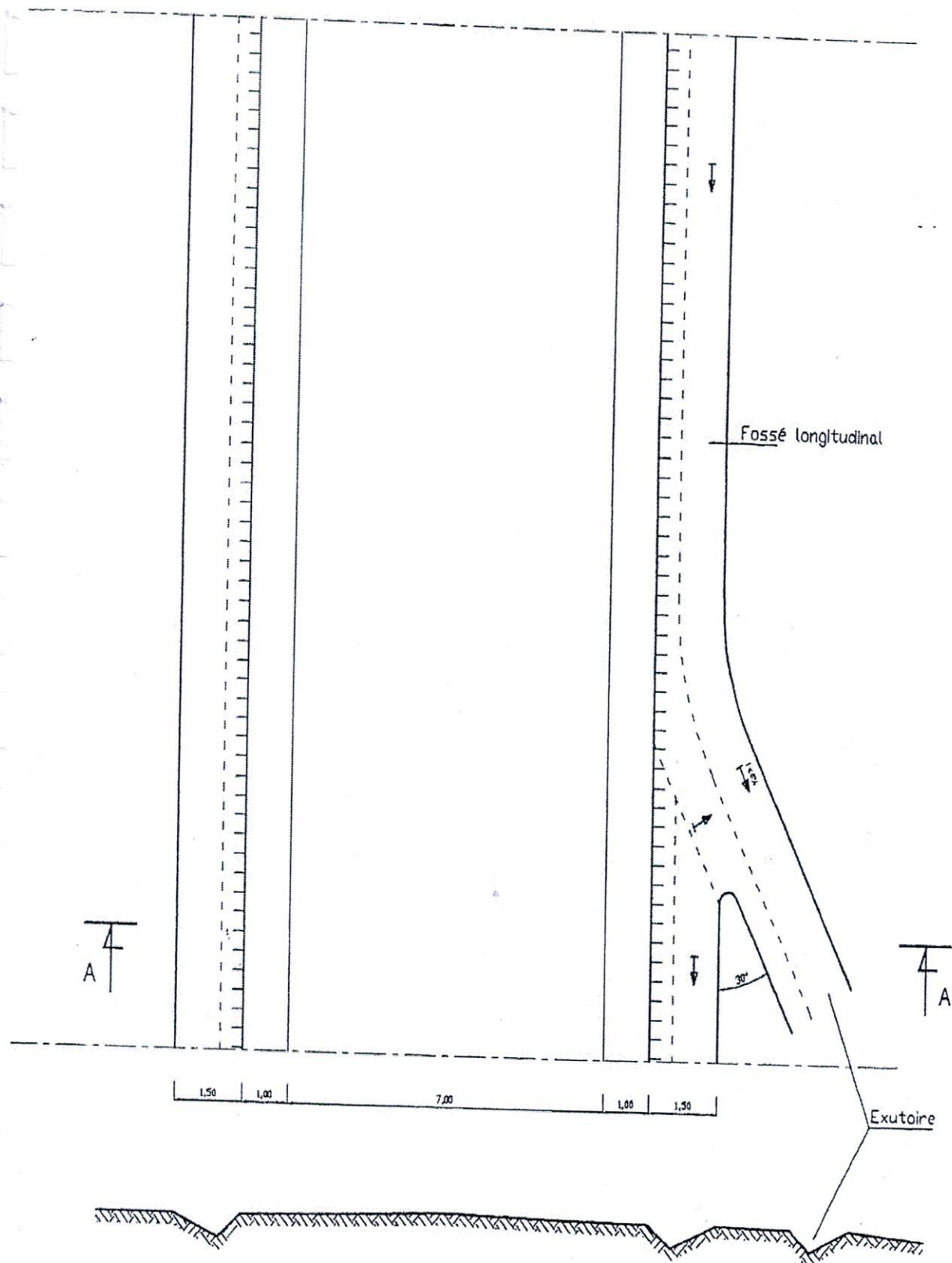
# PLANS

# PUISARD EN MACONNERIE DE MOELLON

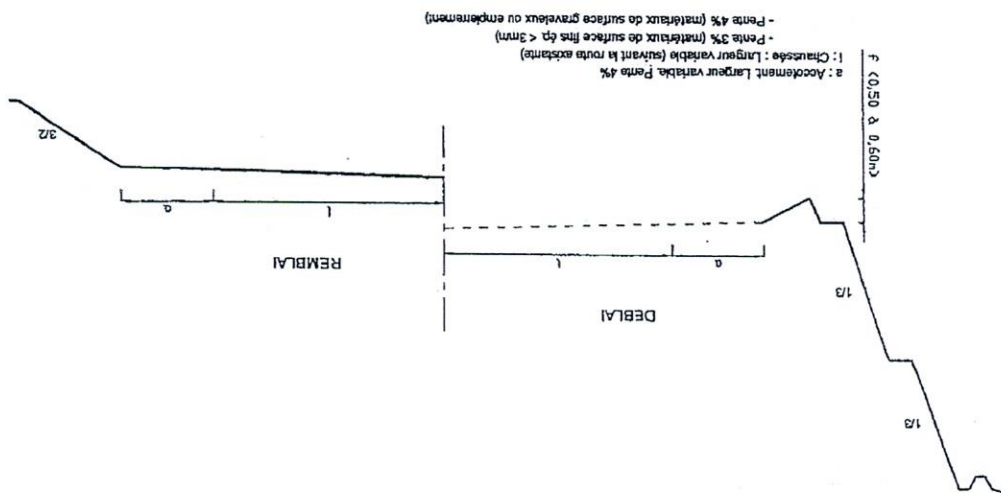




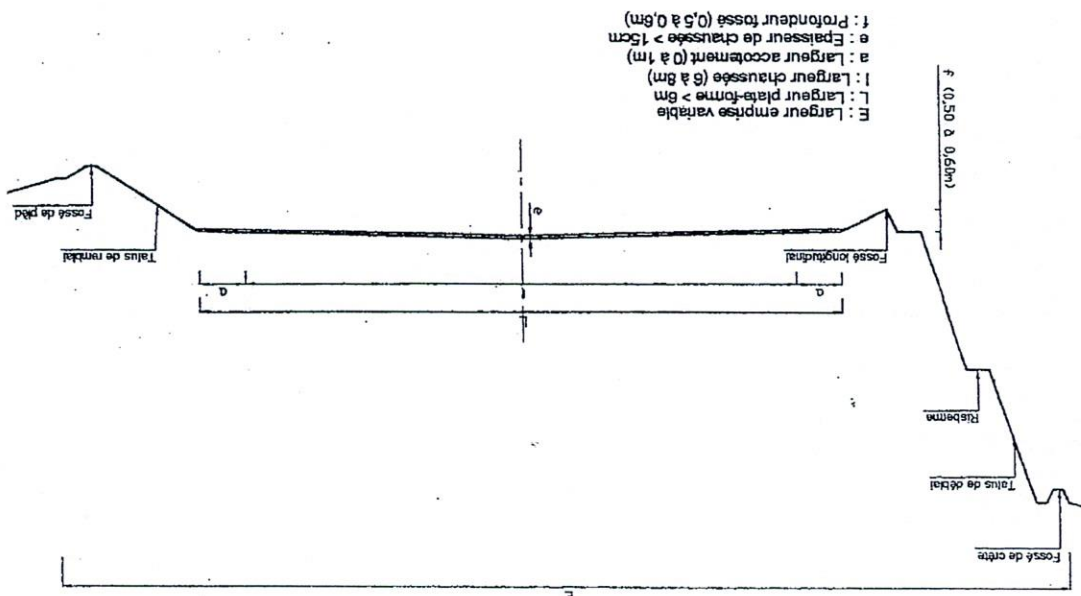
# PLAN TYPE DES EXUTOIRES



## PROFIL EN TRAVERS TYPE

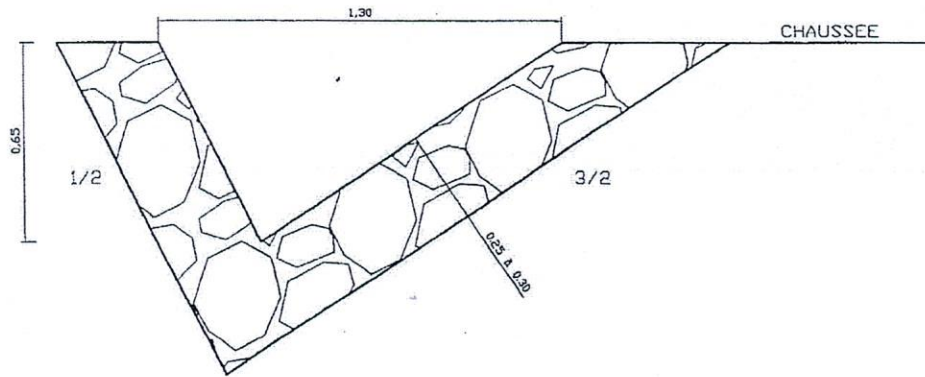


## TERMINOLOGIE

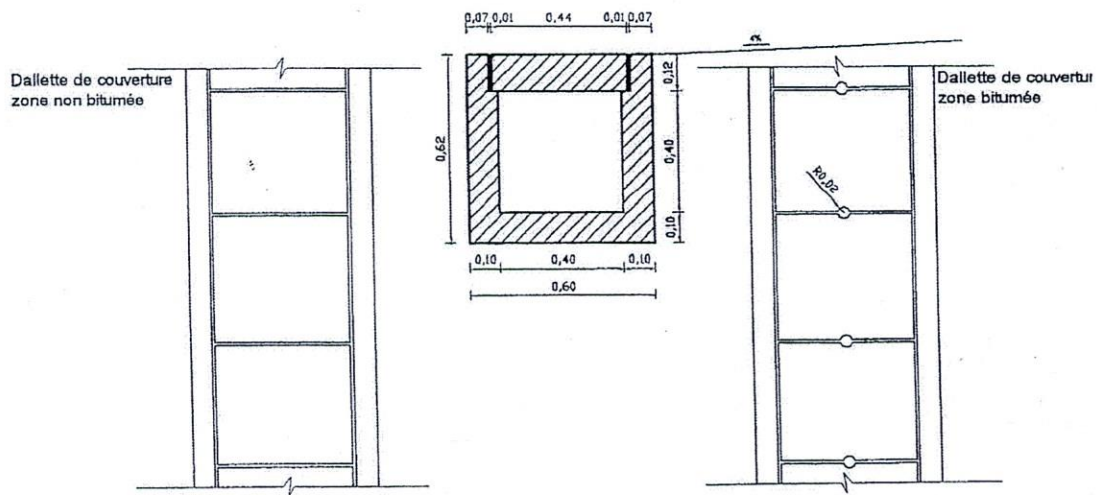




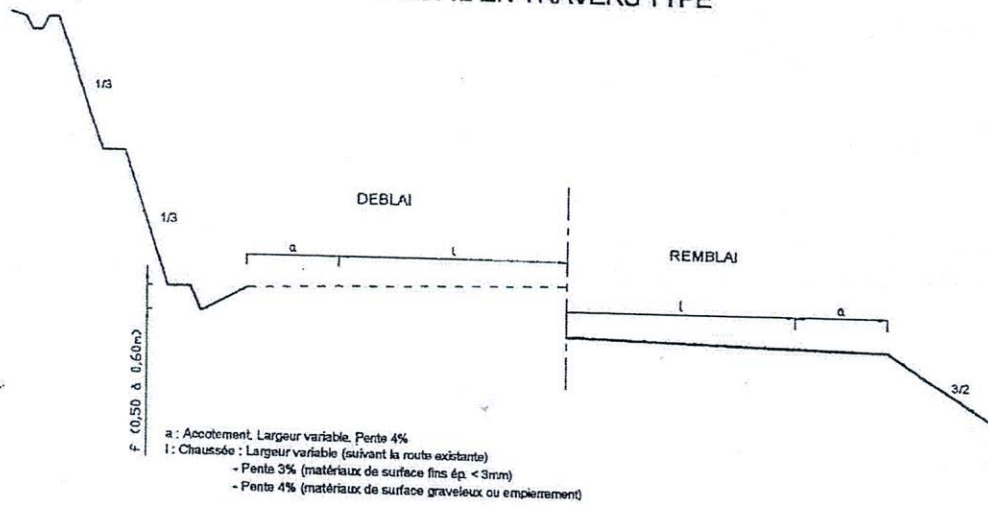
### FOSSE MACONNE OUVERT TRIANGULAIRE



### CANIVEAU EN BETON ARME ET COUVERT (Section 0.40 X 0.40)



## PROFIL EN TRAVERS TYPE



## TERMINOLOGIE

